Adv. No. - N-22030/17/2023-NeGD

DIGITAL INDIA CORPORATION

A section 8 Company, Ministry of Electronics and Information Technology, Govt. of India
Delhi Office: Electronics Niketan Annexe, 6 CGO Complex, Lodhi Road,
New Delhi - 110003 Tel.: +91 (11) 24360199 / 24301756
Website: www.dic.gov.in

WEB ADVERTISEMENT

19th May, 2023

Digital India Corporation has been set up by the 'Ministry of Electronics & Information Technology, Government of India', to innovate, develop and deploy ICT and other emerging technologies for the benefit of the common man. It is a 'not for profit' Company under Section 8 of the Companies Act 2013. The Company has been spearheading the Digital India programme of the Government of India and is involved in promoting use of technology for e-Governance, e-Health, Telemedicine, e-agriculture, e-Payments etc. The Digital India programme promotes safety and security concerns of growing cashless economy and addresses challenges confronting its wider acceptance. It also promotes innovation and evolves models for empowerment of citizens through Digital initiatives and promotes participatory governance and citizen engagement across the government through various platforms including social media.

Digital India Corporation is currently inviting applications for the following positions purely on Contract/ Consolidated basis.

Sr. No.	Positions	Project	No. of positions
1.	Engineering Head	Academic Bank of Credits	1
2.	Content Strategist	UMANG and Meri Pehchaan NSSO	1
3.	Campaign Manager	Academic Bank of Credits	1
4.	Quality Analyst Lead	Academic Bank of Credits	1
5.	A&C Lead	Academic Bank of Credits	1
6.	Assistant Manager	Academic Bank of Credits	1
7.	Quality Evaluator	Academic Bank of Credits	1

8.	Trainer	Academic Bank of Credits	2
9.	Senior Consultant	Academic Bank of Credits	1
10.	Devops	Academic Bank of Credits	1
11.	Graphic Designer	UMANG & MeriPehchaan NSSO	2
12.	Cloud Architect	UMANG	1
13.	Tech Writers	MeriPehchaan NSSO	1
14.	Consultant	MyScheme	2
15.	Fullstack Developer	MyScheme	3
16.	Helpdesk Executive	MyScheme	3

Screening of applications will be based on qualifications, age, and academic record and relevant experience. Digital India Corporation reserves the right to fix higher threshold of qualifications and experience for screening and limiting the number of candidates for interview. Only shortlisted candidates shall be invited for selection interviews. Digital India Corporation reserves the right to not to select any of the candidates without assigning any reason thereof.

The details can be downloaded from the official website of MeitY & DIC, NeGD viz. www.meity.gov.in & www.dic.gov.in, and www.negd.gov.in

Eligible candidates may apply ONLINE: **https://ora.digitalindiacorporation.in/**

1. Job Title- Engineering Head	
Division	NeGD
Designation	Engineering Head
No. of Vacancies	1

Job Descriptions

- Working closely with senior stakeholders to understand business requirements and help translate these into technical requirements for the development team
- Knowledge of Linux, API Gateway, Tomcat, Kafka, Nginx, Docker, Kubernetes, ELK, Postgres etc.
- Planning and documenting technical specifications for features or system design
- Designing, building and configuring applications to meet business process and application requirements
- Directing the development team in the design, development, coding, testing and debugging of applications
- Writing testable, scalable and efficient code and leading code reviews
- Mentoring junior team members and ensuring they adhere to determined software quality standards
- Work with Jenkins and CI tools to automate dev, build, deployment and testing
- Team handling
- Code review practices
- Proposing new architecture
- Advanced knowledge of software architecture
- Experience with software design and web programming
- High-level project management skills
- Ability to solve complex software system issues
- Conducting system performance tests
- Troubleshooting design flaws and system bottlenecks

Required Profile

Essential Qualification	• B.E/ B. Tech./ MCA or Graduate with relevant technical skills & experience

Required Experience	6+ years of proven software development experience in IT - Must have working knowledge of the general API landscape, architectures, trends, and emerging technologies. - Knowledge of modern authorization mechanisms, such as JSON Web Token and OAuth2 - Experience in database design and management - Experience working in an Agile development environment using methodologies like - Scrum and tools like JIRA, Confluence - Proficient understanding of code versioning tools - Git

	2. **Job Title- Content Strategist**
Division	NeGD
Designation	Content Strategist
No. of Vacancies	2

Job Description

- Performing exhaustive research to gain in-depth knowledge of all customer personas
- Performing extensive research and analysis on consumer thoughts and trends
- Creating specifications and content appropriate for the brand's customer personas
- Strategizing content pillars and sub pillars
- Planning the editorial calendar and content proposition
- Collaborating with content management teams, creative teams, and writers to implement the strategy
- Overseeing writing style and tone for all content
- Developing content governance guidelines for tone, style, and voice of all content, and ensuring they are followed
- Developing editorial strategy, so content is consistent across all delivery platforms
- Conducting periodic content audits
- Tracking and calculating content ROI
- Ensuring that content strategy meets business objectives
- Strategizing and improving content delivery and promotion
- Analyzing content marketing strategy to evaluate whether it's working or not.

Required Profile

Essential Qualification	- Bachelor's degree in marketing, communications, advertising, journalism, or related field
Required Experience	- 2+ years of proven experience in the given role - Proven content strategy and project management experience. - Sound knowledge of content management systems, keyword research tools, social media platforms, search engine optimization (SEO), and search engine marketing (SEM). - The ability to work under pressure. - Strong content presentation skills. - Outstanding organizational and time management skills. - Excellent analytical skills. - Exceptional marketing and collaborative skills. - Effective communication skills.

3. **Job Title- Campaign Manager**	
Division	NeGD
Designation	Campaign Manager
No. of Vacancies	1

Job Description

- Create integrated marketing campaigns based on market segments to gain new customers and build repeat business
- Supervise the execution, monitoring and measurement of marketing campaigns and their success
- Meet with all new clients to identify and conceptualize campaign strategies
- Design and organize an optimal campaign inside budget constraints
- Locate and secure talent and resource before campaign launch
- Train and groom all resources for optimum efficacy
- Utilize staff and resources to produce quality content for execution
- Devise a campaign timeline and schedule
- Execute campaign effectively, on schedule and on budget
- Monitor all outlets and resources for campaign impact and progress

Required Profile

Essential Qualification	- Bachelor's degree in communication, digital marketing or related fields
Required Experience	- 4+ years of related job experience - Strong problem-solving skills - Exceptional communication and project management skills - In-depth knowledge of running B2B and B2C campaigns - Ability to manage several marketing campaigns simultaneously - A good understanding of current marketing trends

	4. **Job Title- Quality Analyst Lead**
Division	NeGD
Designation	Quality Analyst Lead
No. of Vacancies	1

Job Description

- Establish and evolve formal QA processes, ensuring that the team is using industry-accepted best practices
- Oversee all aspects of quality assurance including establishing metrics, applying industry best practices, and developing new tools and processes to ensure quality goals are met
- Act as key point of contact for all QA aspects of releases, providing QA services and coordinating QA resources internally and externally
- Lead and mentor QA team members, as well as manage outside testers
- Develop and execute test cases, scripts, plans and procedures (manual and automated)

Required Profile

Essential Qualification	B.E/B. Tech./ MCA with relevant years of experience
Required Experience	8+ years of proven software development and testing experience in IT 4+ years of experience in QA role - Hands-on experience with functional testing - Hands-on experience with automated testing using Selenium or any other language is a plus - Proficient understanding of software QA methodologies - Experience working in an Agile development environment using methodologies like Scrum and tools like JIRA, Confluence - Proficient understanding of code versioning tools - Git

5.	**Job Title- A&C Lead**
Division	NeGD
Designation	A&C Lead
No. of Vacancies	1

Job Description

- **Media Production and Campaigns:** Undertaking Traditional and Digital Media Campaigns through different platforms- Mass Media and Social Media platforms
  - Developing communication strategy, conceptualizing, planning, executing and supervising campaigns
  - Conceptualizing, planning and execution of campaigns on Social Media
- **Content Writing:** Writing, reviewing and editing content for both internal and external audience, Social Media platforms, Press Releases, Articles for Blogs, Content for eBooks, Brochures, Newsletters, Posters, PowerPoint presentations, Speeches in conferences etc.
- **Management of various Events/Conferences/Workshops:** planning, organizing and executing events including logistics, stage management, audience management, coordination with anchor etc.
- Supervision and mid-course correction of Audio-Visual and Print content for Government initiatives and services for branding & marketing, events, product launches etc. Reviewing and evaluating work done on traditional and new media - Posts for Social Media & Web, Short Videos, TV Ads, Films, Radio Ads, Print Ads, Outdoor Publicity creatives, Testimonials, Posters, e-Books & Brochures
- Preparation of Scope of Work/RFP documents for assigning specific work to agencies and evaluation of technical work, financial bids and presentations submitted by creative agencies
- **Team Building:** Managing, supervising and mentoring team members to enable them to enhance their skill sets for overall improvement in their performance standards.

Required Profile

Essential Qualification	- Graduation or Degree of Journalism with relevant years of experience.
Required Experience	- 5+ years of experience in conceptualizing and delivering IEC campaigns across private and government sectors through various media - Hands-on experience in audio/video production, content writing, and management of large events & global conferences - Building high performance teams that have produced and launched national campaigns on various media - Experience of working on Social Media Platforms - Experience of working in Events- national and international - Content Writing, Editing and reviewing skills - Ability to do gap analysis to understand improvement required in work.

6.	**Job Title- Assistant Manager**
Division	NeGD
Designation	Assistant Manager
No. of Vacancies	1

Job Description

- Support Help Desk manager in ensuring that daily, weekly, and monthly statistics, status reports, and graphical reporting aids are completed and continually modified to meet the needs of the department/division.
- Common technical support duties include answering telephones, communicating with clients, diagnosing hardware and software issues, troubleshooting problems, replacing hardware and installing new software on clients' machines.
- Interfaces with users of technology, employing a high degree of tact and diplomacy to promote a positive image of the department.
- Resolves problem situations in a professional manner.
- Using current work order system to create work orders to self, technician, or appropriate IRD staff for assigning second level support requests.
- Identifies opportunities for improvements in process, efficiency and quality.
- Ensures that decisions made to improve the overall customer support of the Help Desk are continually carried through.
- Manage escalated issues and provide direction to Help Desk staff and directs other issues to Help Desk manager or appropriate personnel for timely resolution. In case of resolution maintains positive communication with user to ensure appropriate and knowledgeable hand off.
- Daily update and maintain records of assigned work orders.
- Work effectively with all levels of employees in the organization.
- Perform other related duties as necessary or as assigned by supervisors

Required Profile

Essential Qualification	- Graduation /B.E/ B. Tech./MBA and equivalent - Qualification can be relaxed in case of exceptional candidates
Required Experience	3+ year experience working on a Help Desk, Service Desk, or IT support team - Excellent analytical skills with the ability to resolve issues in a fast-paced environment - Strong knowledge and troubleshooting skills with Windows and Mac operating systems. - Ability to handle multiple priorities and varied technical tasks - Ability to learn and keep current with change in technology

7. **Job Title- Quality Evaluator**	
Division	NeGD
Designation	Quality Evaluator
No. of Vacancies	1

Job Description

- High performance delivery on all quality parameters.
- Audit chats & calls on Product/process, Communication and soft skills parameters.
- Conduct audits and feedback for the targeted population with the objective of improving scores, driving integrity & proficiency.
- Data analysis and creation of designated reports/presentations.
- Participate in calibrations to ensure consistent scoring & feedback delivery approach.
- Communicate to heighten awareness and focus on the importance of positive customer experience.
- Make recommendations and drive improvement.
- Reduce the learning curve and help enhance the product/process knowledge of new team members.
- Ensure that internal policies, procedures, and compliance regulations are being followed.
- Customer/client Interactions.
- Leverage process knowledge to proactively identify areas of concern & highlight to the change Team.
- Prepare Training Need Analysis, publish and execute for 100% closure.

Required Profile

Essential Qualification	• Bachelor's degree with relevant experience.
Required Experience	• 2-6 years of Experience. • Technical knowledge with Good English communication - sentence construction, grammar, punctuation etc. • Must have the ability to work under pressure. • Understanding of the Audit & Coaching process. • Ability to observe, analyze and give constructive feedback. • Presentation, Feedback & Coaching skills. • Hands on experience in MS-Office- preferably in MS-Excel and Power Point • Interpersonal skills and Teamwork • Analytical / Quantitative skills • Data Handling / data interpretation • Process orientation & structured thinking.

	8. **Job Title- Trainer**
Division	NeGD
Designation	Trainer
No. of Vacancies	2

Job Description

- Work with Team Leads and SMEs to build new and update training plans for all agents.
- Build and maintain productive relationships with vendors and suppliers.
- Perform data analysis and reporting for issue and agent performance trends.
- Review Customer Satisfaction results and implement changes to Training.
- Deliver high-quality training plan for Service Desk and Tech Lounge.
- Maintain and integrate training plan based on new services provided by Service Desk and Tech Lounge.
- Accept feedback from the Quality Analyst team and build it into a training plan.
- Direct one-on-one training to Service Desk and Tech Lounge agents as required.

Required Profile

Essential Qualification	- Graduation with relevant years of experience
Required Experience	- 2-5 years of experience with Workplace/End User Support. - Ability to coordinate, analyze, observe, and meet deadlines in a detail-oriented manner. - Excellent customer service skills; proficient at both verbal and written communication. - Skilled with Microsoft Office, PowerPoint, Word, Excel, and Visio. - Knowledge of IT Service Management (ITSM) processes such as Incident, Change, Asset, and Problem Management. - Experience with process creation, process improvement, and process implementation.

9.	**Job Title- Senior Consultant**
Division	NeGD
Designation	Senior Consultant
No. of Vacancies	1

Job Description

- Ability to achieve results through people by encouraging, inspiring and motivating individuals and teams to give their best and create a positive impact on the work culture. It also includes ability to resolve conflicts and channelize energy of the team to meet/ exceed targets as well as ensuring the development of subordinates.
- Ability to make timely decisions within limits of authority after due consideration of all available information and resources and weighing priorities. It includes the ability of calculated risk taking and taking ownership of decisions.
- Ability to do one's own work well against a standard of excellence and raising the bar based on his/ her past performance or on performance of others.
- Ability to influence the thought process of others to enlist their support by effective management of relationships and convincing through persuasion. It also includes giving forceful reasons and negotiating with others to accomplish a particular agenda.
- Underlying desire and understanding of the importance of proactively identifying and satisfying implicit and explicit needs of customers/stakeholders. It includes the ability to build and maintain long term relationships.
- Ability to systematically think through work related issues and their constituent parts. It is the ability to identify links and relationship between various parts of work related issues and prioritize the same.
- Ability of having the "big picture perspective", the ability of being able to assess long term implications of what is being done today and articulate strategies that need to be adopted / designed to achieve long term goals.
- Ability to inspire others by displaying qualities of a role model - such as self-belief/ confidence, interpersonal sensitivity, transparency and openness, mutual trust and integrity
- Ability to plan and schedule a series of interlinked activities to achieve the larger goals and objectives.

Required Profile

Essential Qualification	- B.E / B. Tech. - Post-Graduation: M. Tech. / MCA
Required Experience	12 to 16 years of experience in project management function / Enterprise-Wide systems integration / implementation projects - Experience of having worked in a government set up is desirable - PMP/ PMI certification preferred. - Proficient in MS Office, MS Project, PERT-CPM and other Programme Management Tools

	10. Job Title- DevOps
Division	NeGD
Designation	DevOps
No. of Vacancies	1

Job Description

- Understanding customer requirements and project KPIs.
- Implementing various development, testing, automation tools, and IT infrastructure.
- Planning the team structure, activities, and involvement in project management activities.
- Resource Optimization on the Cloud Platform.
- Effective monitoring of the cloud billings and finding ways to efficiently optimize the same.
- Managing stakeholders and external interfaces
- Setting up tools and required infrastructure
- Defining and setting development, test, release, update, and support processes for DevOps operation
- Have the technical skill to review, verify, and validate the software code developed in the project.

Required Profile

Essential Qualification	B.E/B. Tech./MCA
Required Experience	• More than 2 years of experience in analyzing enterprise application performance, determining root cause, and optimizing resources up and down the stack • Scaling Application Workloads in Linux VMware • Demonstrated Technical Qualifications Administering and utilizing Jenkins at scale for build management and continuous integration • Very Strong in Kubernetes, Envoy, Consul, Service mesh, API gateway. • Substantial Knowledge of Monitoring tools like Zipkin, Kibana, Grafana, Prometheus, SonarQube. • Strong in CI/CD experience using Jenkins. • Relevant Experience in any cloud platform (AWS/Azure/Google). • Creating Docker Images and managing Docker Containers Scripting for configuration management (prefer Ansible) • Experience in Airflow, ELK, Dataflow for ETL. • Good to have Ansible, Infrastructure-as-code, secrets management, deployment strategies, cloud networking. • Familiarity with primitives like deployments and cron job. • Certain Scripting experience in languages like Python/ Java. • Supporting highly available open-source production applications and tools

	11. **Job Title- Cloud Architect**
Division	NeGD
Designation	Cloud Architect
No. of Vacancies	1

Job Description

- Design and implement cloud-based solutions that meet business needs
- Develop scalable, dependable, and economical designs in close collaboration with developers, operations teams, and other stakeholders
- Develop and maintain cloud migration and deployment plans
- Ensure that cloud-based solutions are secure and compliant with industry standards
- Identify and mitigate risks associated with cloud-based solutions
- Stay up-to-date with emerging cloud technologies and industry trends

Required Profile

Essential Qualification	• Graduation in Computer Science or a related field
Required Experience	• 3 years+ Proven experience as a Cloud Architect or similar role • Experience with cloud architecture, cloud migration, and cloud deployment • Expertise in cloud platforms such as AWS, Azure, and Google Cloud • Familiarity with cloud infrastructure and networking • Strong communication and problem-solving skills • Efficiency to work independently and as part of a team • Relevant cloud certifications such as AWS Certified Solutions Architect, Google Cloud Certified - Professional Cloud Architect, or Microsoft Certified: Azure Solutions Architect Expert are a plus.

12. **Job Title- Tech Writer**	
Division	NeGD
Designation	Tech Writer
No. of Vacancies	1

Job Description

- Work with internal teams to obtain an in-depth understanding of the product and the documentation requirements
- Produce high-quality documentation that meets applicable standards and is appropriate for its intended audience
- Write easy-to-understand user interface text, online help and developer guides
- Create tutorials to help end-users use a variety of applications
- Analyze existing and potential content, focusing on reuse and single-sourcing opportunities
- Create and maintain the information architecture

Required Profile

Essential Qualification	• Bachelor's degree in Computer Science, Engineering or equivalent preferred
Required Experience	• 2+ years proven working experience in technical writing of software documentation • Ability to deliver high quality documentation paying attention to detail • Ability to quickly grasp complex technical concepts and make them easily understandable in text and pictures • Excellent written skills in English • Strong working knowledge of Microsoft Office.

13. Job Title- Graphic Designer	
Division	NeGD
Designation	Graphic Designer
No. of Vacancies	2

Job Description

- Study design briefs and determine requirements of the organization.
- Identify the best way to illustrate and communicate vision of Project and its clients' while complying with design best practices.
- Create Infographics, Static and GIF on a regular basis.
- Design and develop Application, homepages, landing pages, and email concepts etc.
- Selection of colors, images, typography and layout for communication materials, including websites, logos, signs books, magazine covers, annual reports, advertisements and social media posts.
- Provide creative solutions for a variety of uses on websites, product graphics, email templates, organization's visibility, brand campaigns, photography etc.
- Use the latest software and applications to design and develop digital solutions.
- To give out of the box ideas to make the event a grand success.
- Participate in event requirement gathering with team.
- Assist development team in curating, planning, organising and executing each venue/digital presence event as a unique experience.
- Capacity building and handholding of the team for flawless execution.
- Assess program performance including budget planning and proper utilization of funds.
- Linkages with Project Stakeholders and domain institutions for getting their support for adoption and sustainability of the programme
- Demonstration and presentation on project activities in various forums

Required Profile

Essential Qualification	Graduation in Graphic designing/related field OR, Graduate in any discipline with Certificate courses in Graphic Designing/ Multi-Media from a reputed institution.
Required Experience	- Minimum 3 Years of experience - Expertise with standard digital design tools, including Sketch, Adobe Illustrator, Adobe Photoshop, Adobe XD, InVision, etc. - Working knowledge of CSS and HTML - A strong background in developing layouts and graphic design for Ebooks/Magazines, Brochures, Posters etc. - Competencies Creative designing	updated tools and technology	Infographics| Analytical Thinking.

14. **Job Title- Consultant**	
Division	NeGD
Designation	Consultant
No. of Vacancies	2

Job Description

- Support and work with various department and agencies for the on boarding exercise of a product developed by Ministry of Electronics and IT.
- Coordinate with various departments and the internal product team for various on boarding activities.
- Communicate Government policies to other department for the on boarding exercise.
- Create presentations, business papers, white papers, proposals, manuals, and communications.
- Properly escalate unresolved issues to appropriate internal teams for timely resolutions.
- Prioritize and manage several open issues at one time.
- Formulates strategies and methods for Onboarding.
- Achieve monthly Onboarding target.
- Letter Correspondences, Grievance Management
- Any other responsibilities He/ She may be assigned from time to time by senior management.

Required Profile

Essential Qualification	• Graduation/B.E./B. Tech./ MCA.
Required Experience	• Excellent communication skills both verbal and written • 6+ years of experience (preferable) having Corporate Exposure and dealing with senior management. • A sound technical knowledge of web and mobile software concepts • Proficiency in drafting presentations, business papers, white papers, technical documents, manuals • Ability to multitask and manage multiple priorities and commitments concurrently. • Commitment to the organization's goals and values.

	15. **Job Title- Helpdesk Executive**
Division	NeGD
Designation	Helpdesk Executive
No. of Vacancies	2

Job Description
• Handle customer complaints, provide appropriate solutions and alternatives within the time limits • Follow up to ensure resolution Keep records of customer interactions, process customer accounts and file documents. • Provide accurate, valid, and complete information by using the right methods/tools • Liaison with development team for identifying ongoing issues, manage response and help development team during resolving the issues.

Required Profile	
Essential Qualification	• Graduate in Law/ English/ Journalism/ Economics/ Commerce/ any stream from a recognized University.
Required Experience	• 0-3 years of experience with zeal to handle customer queries and resolve in time bound manner. • Familiarity with MS office, reporting and documentation. • Social Media exposure will be added advantage. • Excellent verbal and written English and Hindi Language. • Experience in customer support • Time-management skills and the ability to work under pressure. • Commitment to the organization's goals and values.

16.	**Job Title-Fullstack Developer**
Division	NeGD
Designation	Fullstack Developer
No. of Vacancies	3

Job Description

- Develop a flexible and well-structured front-end architecture, along with the APIs to support it.
- Creating sophisticated interfaces for in-browser applications using JavaScript, HTML and CSS.
- Coding new designs and updating, standardising and refactoring existing web applications.
- Work with agile practices, quick iterations, and integration of regular feedback
- Use React.js, Redux and some existing React components to build a single-page application according to a defined UI design.
- API design and development (RESTful Services)
- Database design and development – Sql - MySQL and NoSql - MongoDB etc.
- Web server technologies like Node.js, Apache, Nginx, etc.
- Working on Frameworks like Express.js/ Nest.js etc.

Required Profile

Essential Qualification	Graduation/B.E/B. Tech./ MCA
Required Experience	- Working experience of API Creation and RESTful services - Experience on MongoDB, Express.js/ Nest.js, React.js, and Node.js Stack 2+ years of experience in Software Development with 1+ years in relevant stack - Knowledge in software coding on technologies like modern front-end web applications and technologies (React JS, Angular JS, Node JS, etc.). - Knowledge of JavaScript/ jQuery, HTML5/ CSS, NoSQL, MongoDB is a must - Unit testing with Karma/Mocha/Jest etc. - Knowledge of Version controlling with Git - Experience of working for a government set up/ project is desirable

General Conditions Applicable To All Applicants Covered Under This Advertisement

1. Those candidates, who are already in regular or contractual employment under Central / State Government, Public Sector Undertakings or Autonomous Bodies, are expected to apply through proper channel or attach a 'No Objection Certificate' from the employer concerned with the application OR produce No Objection Certificate at the time of interview.

2. Digital India Corporation reserves the right to fill all or some or none of the positions advertised without assigning any reason as it deems fit.

3. The positions are purely temporary in nature for the project of Digital India Corporation and the appointees shall not derive any right or claim for permanent appointment at Digital India Corporation or on any vacancies existing or that shall be advertised for recruitment by Digital India Corporation in future.

4. Digital India Corporation reserves the right to terminate the appointments of all positions with a notice of one month or without any notice by paying one month's salary in lieu of the notice period.

5. The maximum age shall be as on the last date of receipt of the applications. Screening of applications will be based on qualifications, age academic record and relevant experience.

6. In case of a query, the following officer may be contacted

Ms. Vinaya Viswanathan
Head HR
Electronics Niketan Annexe,
6-CGO Complex Lodhi Road, New Delhi – 110003
Phone No. 011-24303500, 24360199
dicadmin-hr@digitalindia.gov.in